

Ministerial Decision

Based on the authorities and powers granted to the Minister of Human Resources and Social Development by law; and after reviewing the Council of Ministers' Decision No. 195 dated 04/04/1443 AH, corresponding to 09/11/2021 AD, which the (First) clause thereof includes: "The Ministry of Human Resources and Social Development shall manage the contractual relationship between the establishment and the employee/worker (Saudi / expatriate), starting from registration and documentation of the contract until termination or expiration of contractual relationship" ..; and after reviewing the Ministerial Decision No. 156309 dated 18/08/1440, corresponding to 23/04/2019 AD, and in the pursuit by the Ministry to organize the procedures for documenting employee/worker contracts and improve the contractual relationship between the employer and the employee/worker; and based on the what Labor Market may require, the Minister of Human Resources and Social Development hereby decides the following:

First: The establishments shall abide by documenting their employees/workers' contracts via Qiwa platform, starting with registering the contract and updating the professions data, wages and qualifications until the termination or expiration of the contractual relationship.

Second: The Ministry shall take all necessary measures to ensure that establishments comply with the implementation of this decision .

Third: The Ministerial Decision No. 156309 dated 18/08/1440, corresponding to 23/04/2019 AD, shall be revoked .

Fourth: This decision shall be published in the Ministry's website and shall be effective starting from the date thereof.

Fifth: The Deputy Minister shall take all the necessary actions to execute given decision.

Allah is the Arbiter of Success.

Minister of Human Resources and Social Development

His Excellence, Ahmad bin Sulaiman Al Rajhi

[hand-signed]